



**District/Corporation W.E.B. DuBois Charter Schools Consortium**

**Overview** The Du Bois Integrity STEM Academy’s academic program has two pillars that support substantial achievement improvement: STEM (Science, Technology, Engineering and Math) combined with Blended Learning. We use theme-based, interdisciplinary, integrated curricula to facilitate instruction and learning. A combination of tightly-controlled behavioral studies and groundbreaking neurological research supports theme-based education as a means to improve the opportunities for success for all learners.

**Working Job Title** Dual Assignment: Gifted Teacher/School Counselor

**Building/Campus** Du Bois Integrity STEM Academy, Riverdale, Georgia

**Work Days and Hours** 10 months  
Monday-Friday  
May be required to work some Saturdays

**\* Job Posting Type** At Large: Apply online at [www.duboiscsc.org](http://www.duboiscsc.org)

**Job Type Certified Teacher/Support**

**Description** This position is responsible for professional instructions designed to prepare students for post-secondary education and to be competitive in a global workforce in the 21<sup>st</sup> century. This position is also responsible for individual and group counseling and developing appropriate guidance curricula, procedures, crisis management plans.

- Additional Job Information**
- Maintains a high degree of confidentiality.
  - Cultivates a positive educational environment conducive to learning and supports respect for human dignity and individual differences.
  - Provides instructional support to enable teachers in regular classroom environments to accelerate students through a use of appropriate curriculum components and differentiated strategies; develops a continuum of services to support the achievement of gifted and talented students.
  - Administers tests and assessments; provides on-going monitoring of student performance; assesses gifted and talented students’ learning needs in various domains and adjust instruction based on continual assessments.
  - Provides written and oral progress reports to parents/guardians, teachers, administrators; develops a comprehensive communication plan about services for gifted and talented students and student/parent support in applying for academic opportunities.
  - Maintain accurate, complete, and correct records as required by law, district, and administrative regulations.

**Oversees counseling program management.**

- Provides individual and group counseling services and activities.
- Coordinates and/or conducts classroom guidance activities.
- Consults with parents, individually and in groups, concerning student needs.
- Provides training for teachers in the areas of educational needs of students.
- Provides consultant services to school faculty members and administrators.
- Assists with planning for, implementation of, and interpretation of the standardized testing program.
- Assists with student study committee process.
- Assists with screening of students for special placement.
- Coordinates a maintenance system for student records.
- Develops programs in the areas of occupation and career exploration.
- Provides individualized testing for diagnostic and/or educational planning.
- Performs other duties as necessary for the effectiveness of the organization and the safety of students.

- Minimum Qualifications**
- Master’s degree
  - Minimum of T4-Certification in Early Childhood Education (The Gifted endorsement)
  - Georgia certification at the S-5 Level or Non-Renewable School Counseling certificate required

- Knowledge, Skills, and Abilities**
- Familiar with regulations and guidelines of Common Core standards
  - Demonstrates general knowledge of curriculum and instruction: educational planning, instructional delivery, classroom management, and assessment
  - Possesses strong human relation skills to meet the needs of a diverse population
  - Demonstrates initiative, perception and a broad knowledge of human behavior to understand the individual learning styles of students

**Grades** K-5

**Open Date** 2/1/2017

